# **Partner Letter of Commitment Template**

**Instructions:** This template is available to help applicants to Round 2 of the Regional Climate Collaboratives (RCC) Program develop Letters of Commitment for the RCC Partners. All Partners must submit a signed Letter of Commitment to demonstrate their commitment to and ability to contribute to their RCC project if awarded. Applicants can adapt this format however they see fit or follow a different format.

**[INSERT LETTERHEAD]**

Regional Climate Collaboratives

1400 Tenth Street

Sacramento, CA 95814

Dear SGC Staff:

**[Insert description of RCC Partner’s background demonstrating their work serving communities and their intended contributions to the collaborative.]**

In signing this letter, the **[Partner]** acknowledges they have read the RCC Round 2 Guidelines and understand their obligations under the Partnership Agreement and the RCC Grant Program.

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**Name, Title, Organization**